

Notes on data processing

1. Name and contact details of the responsible persons

This privacy policy applies to the data processing by:

Responsible:	Friederici und Partner Rechtsanwälte Chilehaus A - Fischertwiete 2 D-20095 Hamburg, Deutschland
Persons in charge:	Attorney at law Axel Friederici Attorney at law Peter Hambach Attorney at law Thomas Winter Rechtsanwältin Annette Hennesthal Attorney at law Dr Karl Felix Oppermann
Email:	info@friederici-partner.de
Phone:	+49 40 46 06 46
Fax:	+49 40 46 06 45 00

2. Collection and storage of personal data as well as type and purpose and their use

When you engage us, we collect the following information:

- Title, first name, last name,
- a valid e-mail address,
- Address,
- Telephone number (fixed and/or mobile)
- Information necessary for the assertion and defense of your rights within the scope of the mandate

The collection of this data is collected,

- to identify you as our client;
- to be able to advise and represent you appropriately;
- to correspond with you;
- for invoicing purposes;
- to process any liability claims that may exist and to assert any claims against you;

The data processing is processed at your request and is required in accordance with Art. 6 Paragraph 1 sentence 1 lit. b GDPR for the aforementioned purposes for the appropriate processing of the mandate and for the mutual fulfillment of obligations arising from the mandate contract.

The personal data collected by us regarding the mandate will be stored until the expiry of the statutory retention period for lawyers (6 years after expiry of the calendar year in which the mandate was terminated) and deleted thereafter, unless we are obliged to store the data for a longer period of time pursuant to Article 6 Paragraph 1 sentence 1 lit. c GDPR due to storage and documentation obligations under tax and commercial law (from HGB, StGB or AO) or you have consented to further

storage pursuant to Article 6 Paragraph 1 sentence 1 lit. a GDPR.

3. Transfer of data to third parties

Your personal data will not be transferred to third parties for purposes other than those listed below.

If necessary for the processing of client relationships with you, your personal data will be passed on to third parties according to Art. 6 Paragraph 1 sentence 1 lit. b GDPR. This includes, in particular, the transfer to the opposing party and their representatives (in particular their attorneys) as well as courts and other public authorities for the purpose of correspondence and for the assertion and defense of your rights. The third party may use the data forwarded exclusively for the aforementioned purposes.

The attorney-client confidentiality remains unaffected. As far as data is concerned which is subject to the attorney-client privilege, it will only be passed on to third parties by your agreement.

4. Your rights

You have the right:

- to revoke your consent given to us at any time according to Art. 7 Paragraph 3 GDPR. As a result, we are not allowed to continue the data processing which was based on this consent in the future;
- to demand information about your personal data processed by us in accordance with Art. 15 GDPR. In particular, you may request information on the purposes of processing, the category of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right of rectification, erasure, restriction of processing or opposition, the existence of a right of appeal, the origin of your data, if not collected by us, as well as the existence of automated decision making including profiling and, if applicable, meaningful information on the details of such data;
- according to Art. 16 GDPR, to demand without delay the correction of incorrect or incomplete personal data stored by us;
- according to Art. 17 GDPR, to demand the deletion of your personal data stored with us, unless processing is necessary to exercise the right to freedom of expression and information, to fulfill a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims;
- according to Art. 18 GDPR, to demand the restriction of the processing of your personal data, if the accuracy of the data is disputed by you, the processing is unlawful, but you refuse to delete it and we no longer require the data, but you require it for the assertion, exercise or defense of legal claims or you have lodged an objection to the processing according to Art. 21 GDPR;

- according to Art. 20 GDPR, to receive your personal data that you have provided us with in a structured, common and machine-readable format or to request that it is transferred to another responsible party and
- to complain to a supervisory authority according to Art. 77 GDPR. Normally you can turn to the supervisory authority of your usual place of residence or workplace or of our office.

5. Right of objection

If your personal data is processed because of legitimate interests according to Art. 6 Paragraph 1 sentence 1 lit. f GDPR, you have the right to object to the processing of your personal data according to Art. 21 GDPR, provided that there are reasons for doing so arising from your particular situation.

If you wish to exercise your right of objection, simply send an e-mail to info@friederici-partner.de

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